

OUTSIDE INSTITUTION STUDY REQUEST

Request to take courses/examinations at an institution other than Missouri Baptist University to apply toward a degree at Missouri Baptist University.

This form must be completed prior to enrollment/ attendance for outside institutional courses/examinations.

I, _____, _____, request
Full Name Social Security Number
permission to take course(s) or exam(s) during _____ at
Term

Name and Address of Institution

Reason for Request

My advisor and I understand the following:

- YES NO The course must carry college-level credit from an accredited college or university.
- YES NO The course must be completed with a grade of a C or better if it is a course being taken as a part of my major.
- YES NO A maximum of 70 credit hours may be accepted from a community college or other lower - level program of study to be counted toward a degree at MBU.
- YES NO This transfer of credit may not be counted as part of the "last 24 out of 30 hour" residency requirement for degree completion at MBU.
- YES NO An official transcript must be sent to MBU upon completion.

Student Signature Date

Advisor Signature Date

Course Name	Course Number	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____

Academic Dean's Signature Director of Records Signature

MBU Equivalency _____