



MISSOURI BAPTIST UNIVERSITY

EXCEL Course Approval Form

This is a request that the following course be considered for inclusion in the EXCEL program of Missouri Baptist University for college credit by that institution.

Fall semester ____ Spring semester ____ Full year ____

School year ____/____

High School Course Title

School and phone number

Applicant's name

Accrediting association/agency and current status of high school

Directions:

1. **List** the name and number of the equivalent course as it is presently described in the Missouri Baptist University catalog:

2. **Attach** a syllabus of the proposed course to this application. **Include** the following:

- | | |
|---|-------------------------------|
| A. Course number and name of the MBU course | F. Description of content |
| B. Name of high school course | G. Methods of teaching |
| C. Course description of MBU course | H. Types of assessment |
| D. Title of proposed text(s) | (must include final exam) |
| E. Course objectives | I. Grading scale and policies |

3. **Return** to: Mary Ellen Fuquay, Director of EXCEL
Missouri Baptist University
One College Park Drive
St. Louis, MO 63141

Deadlines are August for Fall courses and January for Spring courses. Notification of acceptance will be given as soon as possible after receipt of all requested material.

Approved by:

_____ High School Principal, Curriculum Director or EXCEL Coordinator

_____ College Division Chairperson/Instructor

_____ Director of EXCEL